



**Your Right to a State Hearing:**

The purpose of this notice is to tell you about the action we are planning to take on your case. If you do not understand this action, you should contact your case manager. After discussing the reasons for this action with your case manager, it is possible that we will change our decision or that you will agree with the action.

**If you do not agree with this action, you have a right to a state hearing.** A state hearing lets you or your representative (lawyer, welfare rights worker, friend or relative) give your reasons against the action. If you wish, you may subpoena witnesses to appear at the hearing, and you may present evidence and examine any witnesses appearing for or against you at the hearing. We will also attend or be represented at the hearing to present our reasons for assessing the proposed amount of your client/patient liability. An independent hearing officer retained by the Ohio Department of Aging will decide who is right. If you prefer, you may submit a written statement of your reasons for believing that the proposed increase is inappropriate instead of making these arguments in person at the scheduled hearing

If you want a hearing, we must receive your written hearing request within 30 days of the mailing date of this notice (i.e., we must receive your written request for a hearing by \_\_\_\_\_). You do not need to return this form if you agree with the proposed action.

If someone else makes a written request for a hearing on your behalf, the hearing request must include a written statement, signed by you, telling us that that person is your representative.

No hearing requests will be accepted over the telephone.

If you want information on free legal services, but don't know the number to your local legal aid office, you can call the Ohio State Legal Services Association for the local number, toll free, at 1-800-589-5888.

If you want a hearing, you must sign your name below, and send this form to: Director, Ohio Department of Aging, 50 W. Broad Street, 9<sup>th</sup> Floor, Columbus, Ohio 43215.

Signature:	Date:	Telephone Number: (     )
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