

Unified Long Term Care Budget: Care Management Sub Committee

Minutes

DATE **11/29/07** TIME **1:00-4:00** Place: **ODA**

	Name	Name
ATTENDEES	Glenda Collins	Judy Patterson
	Diane Dietz	Erin Pettegrew
	Kim Donica	Larke Recchie
	Beth Foster	Sandee Ferguson for Joe Ruby
	Janet Grant	Steve Schnabl
	Christina O'Neal for Dawn Kennedy	Suzanne Shelpman
	Sheri Kiser	Bev Tatro
	Diana Kubovcik	Lucretia Vonderheide
	Rose Ann Lonsway	Sharon Willaims
	Martie McParland	
	Marc Molea	
ABSENT	Sara Abbott	Brett Kirkpatrick
	Angie Bergefurd	Belle Likover
	Donna Conley	Gwen Tomey
	Fonda Dawkins	Susan Wallace
	Jenni Harris	Mona Zahniser
	Representative Shannon Jones	

Agenda topics

DISCUSSION	Review and Approval of 11/8/07 Minutes.		
CONCLUSIONS	All members approved minutes from previous meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Post minutes on the web site.	Judy Patterson	12/19	
DISCUSSION	Review action items		
CONCLUSIONS	<p>Judy passed out revised roster of subcommittee members, including contact information to all members in attendance.</p> <p>Judy confirmed subcommittee members could teleconference into a meeting but will not be allowed to vote on issues.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
DISCUSSION	Review Charter		
CONCLUSIONS	There was agreement on the revisions to the charter.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Place charter on web site.	Judy Patterson	12/19	
DISCUSSION	Update on Unified Long Term Care Budget Work Group		
CONCLUSIONS			

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
DISCUSSION	Discussion on Definition of Care Management		
CONCLUSIONS	<p>Subcommittee members discussed what they felt would be an accurate definition of care management. The following definition has been reviewed and agreed upon by attending subcommittee members.</p> <p>Care management is a holistic, collaborative, consumer-driven process for the provision of quality health and supportive services through the effective and efficient use of available resources in order to maximize the individual consumer's quality of life based on his/her capacity and preferences.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
DISCUSSION	Discussion on Role of Care Manager		
CONCLUSIONS	<p>Notes from Flip Chart:</p> <ul style="list-style-type: none"> -Advocate – Ind & Systems -Coach/Facilitator -Gate Keeper/Purse Keeper -Record Keeper -Educator - consumer and others-service providers -Negotiator -Counselor (problem solving resource) -Resource coordinator -Researcher -Motivator -Coordination -Brokering -Assessor/evaluator monitor -Interpreter (policy practice) -Support (cheerleader) -Role may vary dependent on consumer capacity and program -Transition coordinator 		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
A request was made for additional information on the roles of care management in current long term care services. A chart had been developed by ODJFS for another subcommittee which will be provided to the group at the next meeting.		Kim Donika	12/19/07
DISCUSSION	Discussion of Who Gets Care Management		
CONCLUSIONS	<p>Notes from Flip Chart:</p> <ul style="list-style-type: none"> -Everyone who comes in front door and receives qualified services (i.e., LTC) -How much care management? <ul style="list-style-type: none"> -When? -Situation driven? -In institution -In community -All ages (infants – elderly) -All populations -Those who require LTC -Within confines of federal regulations -Follow person 		

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Try to put more words around "Who Gets Care Management" for next meeting.		Judy Patterson	
Members were encouraged to share any additional comments suggestions with each other.		Subcommittee Members	
DISCUSSION	Other Issues		
CONCLUSIONS	Design of Care Management-How? -Stratification -Based on need -Multiple factor -Functional -Support		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
DISCUSSION	Next Meeting		
CONCLUSIONS	December 19, 2007 1-4pm 10 th Floor ODA Two guest speakers: -Special Needs Plan (SNPS) -Representative from 10B will discuss Medicare Plan and PASSPORT program and what they do with both.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE