

173-11-03**Application process.**

- (A) If funding is available, the director of ODA shall provide a notice of funding availability and a complete copy of all application materials to each AAA.
- (B) After receiving ODA's notice, each AAA shall provide a copy of the notice and application materials to each entity it has designated as a focal point, and to all known senior centers operating within its PSA. An AAA's failure to notify every senior center, however, shall not render the application process or grant award process void.
- (C) An applicant shall submit his/her completed application to the local AAA no later than the deadline published in the application materials. Each AAA shall review any application it receives for completeness and shall communicate any deficiency to the applicant in writing. The applicant shall correct any deficiency and submit the revised application before the published deadline.
- (D) Each AAA shall forward any completed applications to ODA no later than the deadline established by ODA.

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CERTIFIED ELECTRONICALLY

Certification

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Date

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